

COUNTY OF RENFREW

BY-LAW NUMBER 101-21

**A BY-LAW TO REGULATE THE PLACING, ERECTING OR ALTERING OF SIGNS
UPON OR ADJACENT TO COUNTY TRAILS**

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, provides that Sections 9 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to a) enable municipalities to govern their affairs as they consider appropriate and, b) enhance their ability to respond to municipal issues;

AND WHEREAS Section 11 (3) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, provides that a municipality is authorized to pass by-laws with respect to matters within the sphere of jurisdiction of culture, parks, recreation and heritage;

AND WHEREAS the Council of the Corporation of the County of Renfrew developed and adopted a management plan for the Algonquin Trail, as part of the Ottawa Valley Recreational Trail that addresses issues such as use, control, liability, etc.;

AND WHEREAS it is deemed expedient and in the interest of public safety to regulate and govern the use of the Algonquin Trail in the County of Renfrew;

AND WHEREAS the Council has determined that any breach of the provisions of this By-law should be subject to an Administrative Monetary Penalty.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. Signs for which a permit is required and conforming to the requirements of the signage policy shall receive a permit in the form attached hereto as Schedule I.
2. Fees for the issuance of a permit shall be as specified in Schedule I as may be amended from time to time.
3. All signage in existence as of the date of passage of this By-law is exempted from its requirements until their next structural alteration as defined in the policy.
4. Any sign installed after the date of this By-law shall conform to its requirements. Should the owner of a sign fail to comply with the requirements of the By-law, the County may;
 - (a) order the owner of the sign to comply at his/her expense,
 - (b) order the sign removed by the owner at the owner's expense,
 - (c) remove the sign by the County at the owner's expense.
5. Without limiting the generality of the foregoing, any sign, which has fallen into disrepair to the extent that it poses a threat to public safety, may be removed by the County with notice. Any costs associated with the removal shall be recoverable from the owner.
6. Any notice given under the policy, shall be deemed to be given on three days following the date of posting thereof.
7. Any person violating any provision of the By-law or the policies adopted thereunder, shall be guilty of an offence and shall be liable upon conviction to a penalty of not less than One Thousand Dollars (\$1,000), exclusive of costs. Any such penalty shall be recoverable pursuant to the provisions of the Provincial Offences Act, Chapter P.33, R.S.O. 1990, as amended. In addition to any other remedy and to any penalty imposed by the By-law, the court in which the conviction has been entered and, any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted pursuant to the provisions of Section 326 of the Municipal Act, 1990, Chapters 4 and 5, as amended.

8. If any section of the By-law is for any reason held to be invalid, the remaining sections shall remain in effect until repealed.
9. If any provision of this By-law is in conflict with other previous By-law provisions, the provisions of this By-law shall prevail.

READ a first time this 29th day of September, 2021.

READ a second time this 29th day of September, 2021.

READ a third time and finally passed this 29th day of September, 2021.

DEBBIE ROBINSON, WARDEN

PAUL V. MOREAU, CLERK

Department of Development &
Property



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-3204
FAX: 613-735-2081
www.countyofrenfrew.on.ca

TOURISM ORIENTED SIGN - TRAILS

Policy

The County of Renfrew Development and Property Department will supply, erect and maintain commercial identification signs on the Algonquin Trail/Ottawa Valley Recreational Trail and the K&P Recreational Trail. No other commercial signs will be permitted on the trail(s) or within the trail corridor allowance without permission. The County Development and Property Department will install the signs within ninety (90) days of the receipt of payment for manufacturing and installation costs.

The identification sign will include the name under which the enterprise carries out business, the distance in kilometers (km) from the sign location to the establishment entrance, and a directional arrow. Signs should be directional in nature rather than an advertising device. The wording and location shall be subject to the approval of the County Development and Property Department.

For this service, the commercial establishment shall pay the initial cost of the sign and shall pay an annual maintenance fee prior to June 1st each year, or the sign will be removed. Please refer to the "Price Schedule" which follows for particulars.

Commercial identification signs located on the same sign post will be placed in order of the location of the business along the road, with the closest business to the sign located at the top of the sign post.

Signs will be manufactured with a blue background and white lettering. Trail signs are 30 inches wide by 12 inches long and will accommodate 1-2 lines for the business name and distance/directional information. Each line can accommodate approximately 12 characters; spaces are considered as characters. Signs are produced with upper and lower case letters. Distance and arrow are mandatory.

A County logo, which is white background with County of Renfrew crest and text as shown below, will be located at the top of each sign post.



Department of Development &
Property



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TOURISM ORIENTED SIGN PERMIT APPLICATION

A SEPARATE APPLICATION IS REQUIRED FOR EACH SIGN UNIT

Application Fee: \$25

PART “A” of the Tourism Oriented Sign Permit Application Form must be completed, signed and submitted with the required twenty five dollar application fee, to commence the site inspection and approval process. Application fees are Harmonized Sales Tax (HST) exempt.

Manufacturing and Installation Costs

Type Trail A Sign	One or Two lines of text, single sided sign	\$295	(30 x 12 inches)
Type Trail B Sign	One or Two lines of text, double sided sign	\$320	

All manufacturing and installation costs are subject to Harmonized Sales Tax (HST). The above prices include HST.

Annual Maintenance Fee - \$30/sign/year

All maintenance fees are due prior to June 1st each year. An invoice will be forwarded to your business, at the address indicated on your application form. It is the owner’s responsibility to advise the County if the ownership or address of the business changes at any time. Annual maintenance fees are subject to Harmonized Sales Tax (HST).

Signs that are removed due to non-payment of the annual maintenance fee are subject to reinstallation costs, which must be paid in full prior to the sign being reinstalled.

Owners are requested to advise the County if their business ceases to operate, at which time the County of Renfrew will remove all Tourism Oriented Signs relating to the business. Signs which are removed are available to the owners. Owners must pick the signs up from the County of Renfrew Public Works Garage, located at 556 Whitewater Road, at which time they will be requested to complete a form indicating their agreement not to place the sign(s) on or adjacent to a County controlled trail system without the written approval of the Development and Property Department.

All prices are subject to increase as approved by County of Renfrew Council. All payments should be made payable to “County of Renfrew.”

Department of Development &
Property



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613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

TOURISM ORIENTED SIGN PERMIT APPLICATION

PART A

A SEPARATE APPLICATION IS REQUIRED FOR EACH SIGN UNIT

Application Fee: \$25

Application is Being Made For:

A Permit to Erect a New Sign

A Permit to Alter an Existing Sign

Type and Cost of Sign:

Type A - \$295.00

Type B - \$320.00

Wording, Symbols or Icons Requested (please enclose a sketch or picture of the icon or symbol):

Location of Sign:

Trail _____

Facing _____ on the _____ side about _____ km _____ of
(N, S, E or W) (N, S, E or W) (N, S, E or W)

(Nearest Town, Village or Intersection)

Business Owner's Name: _____

Business Name: _____

Business Address (PO Box and/or Street Address): _____

City _____ **Province** _____ **Postal Code** _____

Business Phone: _____ **Business Fax:** _____

E-mail Address: _____

Please make cheques or money orders payable to the County of Renfrew. A Fee of \$ _____ is enclosed.

Signature _____ **Date** _____

Name (please print) _____

TOURISM ORIENTED SIGN PERMIT CONDITIONS

***This Permit is Subject to the Following Conditions and any Supplementary Conditions
Established by the County of Renfrew***

1. Each sign authorized by this permit shall be maintained by the County of Renfrew for the duration of this permit.
2. Each sign shall be subject to the payment of fees as set by the County of Renfrew from time to time. Failure to pay the prescribed fee shall result in the cancellation of this permit.
3. This permit expires five (5) years from the date of issue.
4. If this permit expires and is not renewed, all signs issued under this permit shall be removed by the County.
5. A sign permit may be cancelled at any time for breach of the regulations or conditions of this permit.
6. If during the life of this permit any Acts are passed or Regulations adopted, which affect the rights herein granted, the said Acts and Regulations shall be applicable to this permit from the date on which they come into force.
7. Rights and obligations under this permit may be transferred between owners.
8. The County of Renfrew has the right to adjust its fee rates for all signs issued under this permit.
9. Signs shall be considered for replacement five (5) years after the installation date. If signs are damaged prior to the expiry of this permit, such that the message is obscured, the sign shall be replaced or repaired by County of Renfrew Staff.

OPERATIONS ELIGIBLE FOR TOURISM ORIENTED SIGNAGE

Accommodations

- Campgrounds
- Destination Accommodations
- Lodges & Outpost Camps
- Transient Accommodations

Attractions

- | | |
|------------------------------|--|
| Bicycle Operations | Boat Cruises |
| Boat Rentals & Charters | Conservation Areas |
| Convention Centres | Cultural Centres |
| Developed Natural Sites | Farm Based Tourism Attractions |
| Farmer’s Markets | Federal Historic Sites |
| Federal Parks | Flying Operations |
| Gardens | Heritage Conservation Districts |
| Interpretation/Craft Centres | Marinas |
| Museums | Outfitters |
| Performance Theatres | Provincial Historic/Archaeological Sites |
| Provincial Parks | Public Archives |
| Public Art Galleries | Public Golf Courses |
| Rental Scuba Diving Centres | Riding Operations |
| Ski Hills & Resorts | Snowmobile Trail Access Points |
| Sports Parks & Leisure Games | Themed Parks/Similar Attractions |
| Tourist Cluster Attractions | Water Theme Parks |
| White Water Rafting | Zoos & Animal Displays |

** Attractions not listed will be reviewed and approved by the County

Typical Sign Layout & Description

